

Request for Quotation Amendment #1

Solicitation Number	080422-037-21606-08/16/22
Date Printed	08/08/22
Date Issued	08/08/22
Procurement Officer	Wendy Dennis
Phone	(843) 574-6065
E-mail Address	wendy.dennis@tridenttech.edu

DESCRIPTION: **Promotional Items – Recruitment 22/23**

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **08/16/22 @ 2:00 PM EST** See "Deadline For Submission Of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **Deadline Has Passed** See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **1**

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESS:

Email: Procurement.Quotes@tridenttech.edu

CONFERENCE TYPE: DATE & TIME: As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION:
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AWARD & AMENDMENTS	This solicitation, and any amendments will be posted at the following web address: https://www.tridenttech.edu/about/departments/proc/ttc_solic.htm
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)	OFFEROR'S TYPE OF ENTITY: (Check one)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other (See "Signing Your Offer" provision.)
TITLE (Business title of person signing above)	
PRINTED NAME (Printed name of person signing above)	DATE SIGNED

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) _____ Address _____ Area Code – Number – Extension Facsimile _____ E-mail Address
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PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) _____ Payment Address same as Notice Address (check only one) _____ Payment Address same as Home Office Address	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) _____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)
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ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

_____ In-State Office Address same as Home Office Address
 _____ In-State Office Address same as Notice Address (**check only one**)

Bidders shall acknowledge receipt of this Amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (1) by signing and returning the Amendment, or (2) by submitting a bid that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by email, provided such email makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

The college will not accept faxed, emailed, or printed amendments.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

Except as provided herein all terms and conditions of the document referenced as heretofore changed remain unchanged and in full force and effect.

Solicitation #: **080422-037-21606-08/16/22**

Title: **Promotional Items – Recruitment**

Is hereby amended as follows:

This amendment is issued to answer questions received and make changes to the specifications. Specification changes will be made as follows: Removals are shown by striking through and insertions / additions are highlighted in yellow.

Changes to Specifications:

Section III. SCOPE OF WORK / SPECIFICATIONS; DELIVERY DATE - SPECIFIED (JAN 2006): The college requests that delivery shall be made as soon as possible after receipt of order.

Items must be received by December 15, 2022.

Changes related to questions:

Q-1: Is this a one-time order or will it be a term contract with orders placed through the year?

A-1: States Response. No Change. This RFQ is for a one-time order.

Q-2: Any royalty fees that need to be paid?

A-2: States Response. No Change. No, there are no royalty fees that need to be paid.

Q-3: Is intent to have more than one awardee?

A-3: States Response. No Change. See page 18, Section VI. Award Criteria Award to Multiple Offerors.

- Q-4:** Is there a date you need to meet for delivery?
- A-4: States Response. No Change.** See above **Changes to Specifications** for the delivery date information.
- Q-5:** Samples: No samples are required with bid submittal only on request afterwards?
- A-5: States Response. No Change.** Samples should only be provided upon request.
- Q-6:** Is there a specific in-hands date you need all products in?
- A-6: States Response. No Change.** See question # 4.
- Q-7:** May we give an optional bid for ocean vs air freight?
- A-7: States Response. No Change.** See page See page 22, Section VII. Terms and Conditions B. Special, DELIVERIES SHALL BE FOB DESTINATION, FREIGHT PREPAID. Freight shall be included in each item's unit pricing.
- Q-8:** Laptop Backpack will be much more expensive if we have to air freight in. Can this have a 60-day ocean delivery instead of 35-day air delivery?
- A-8: States Response. No Change.** See question # 4.
- Q-9:** Confetti Beach Ball - Are you looking for the square confetti or the "true" confetti? The square confetti does not have as much inside the ball and looks like cut up paper. The "true" confetti is actual smaller particles that looks like confetti.
- A-9: States Response. No Change.** The Confetti Beach Ball can have either round or square confetti, as long as the Confetti Beach Ball meets the specifications listed on page 16, Item # 8.
- Q-10:** Can you please verify the delivery address.
- A-10: States Response. No Change.** See page See page 17, Section III. Scope of Work/Specifications, Delivery / Performance Location – Specified.
- Q-11:** Can you verify the delivery location type, i.e. business, residential, tradeshow.
- A-11: States Response. No Change.** The delivery location is a business.
- Q-12:** Will you require a COI for delivery?
- A-12: States Response. No Change.** No, we will not require a COI for delivery.